ECED-2601: CLASSROOM ASSISTANT PROFESSIONAL PORTFOLIO

Cuyahoga Community College

Viewing: ECED-2601 : Classroom Assistant Professional Portfolio

Board of Trustees:

MAY 2025

Academic Term:

Fall 2025

Subject Code

ECED - Early Childhood Education

Course Number:

2601

Title:

Classroom Assistant Professional Portfolio

Catalog Description:

Focus on professional learning experiences demonstrated through a collection of resources, reflective statements, and written professional philosophy to use as a foundation for working in a classroom environment.

Credit Hour(s):

1

Lecture Hour(s):

1

Requisites

Prerequisite and Corequisite

ENG-1010 College Composition I; and ECED-1010 Introduction to Early Childhood Education: Children's Development and Programs.

Outcomes

Course Outcome(s):

Research and compile a variety of community resources which embody best practices for programs serving children and families.

Essential Learning Outcome Mapping:

Not Applicable: No Essential Learning Outcomes mapped. This course does not require application-level assignments that demonstrate mastery in any of the Essential Learning Outcomes.

Objective(s):

1. Research mandatory reporting guidelines for child abuse and neglect for the state of Ohio.
2. Research weekly menus based on USDA requirements.
3. Develop and describe weekly plans to foster children's learning and development.
4. Create a bibliography that addresses diversity topics.
5. Provide three record-keeping forms to use in childcare settings.
6. Create a resource guide of community agencies and organizations that provide supportive family services.
7. Provide licensing regulations and contact information for the Ohio Department of Job and Family Services.
8. Research and provide contact and resource information for local, state, and national child care associations.

Course Outcome(s):

Demonstrate competence and applicable knowledge of appropriate early childhood education practices using critical thinking through reflective writing.

Essential Learning Outcome Mapping:

Not Applicable: No Essential Learning Outcomes mapped. This course does not require application-level assignments that demonstrate mastery in any of the Essential Learning Outcomes.

Objective(s):

1. Describe a safe, healthy learning environment in the early childhood education setting, with emphasis on the room environment, weekly planning, teaching practices, and healthy menu selections.
2. Describe resource collection activities related to the importance of physical and intellectual competence of young children, which support development in the following areas: physical, cognitive, creative, communication and language.
3. Articulate the importance of social and emotional development, and use positive guidance practices to support children's self-concept and social/emotional skills.
4. Define the caregiver's role in establishing positive and productive relationships with families and identify supportive communication between school and home.
5. Recognize and describe teaching practices, observational tools and documentation strategies for early childhood program management.
6. Identify professional development and practices that communicate a commitment to early childhood education.
7. Articulate a professional philosophy summarizing beliefs and values about early childhood, teaching and learning.

Methods of Evaluation:

1. Preparation of learning activity materials
2. Oral and written reports
3. Written observation
4. Completion of professional portfolio

Course Content Outline:

1. Establishing and maintaining a safe healthy learning environment
   a. Licensing rules: day care homes, center-based
   b. Areas: playing, eating, sleeping, centers
   c. Health and safety issues
   d. Emotionally safe environment
   e. Indoor and outdoor space and play
   f. Caregiving philosophy for meeting children's needs
2. Advancing physical and intellectual competence
   a. Play as foundation for children's learning
   b. Physical development and curriculum
   c. Cognitive and language development
   d. Developmentally appropriate practices
3. Supporting social and emotional development
   a. Social, emotional and creative development and curriculum
   b. Exploring and valuing diversity
   c. Developing skills for identifying and countering bias
   d. Cultural and linguistic sensitivity
4. Providing positive guidance
   a. Definitions of discipline and punishment
   b. Utilizing environmental factors
   c. Appropriate guidance strategies
5. Establishing positive and productive relationships with families
   a. Family characteristics
   b. Approaches to working with families
   c. Family participation
   d. Collaboration methods
   e. Family conferencing
6. Ensuring a well-purposeful program responsive to participants' needs
   a. Identify community resources
   b. Conduct family needs assessment
7. Maintaining a commitment to professionalism
   a. Local, state, national organizations
   b. National Association for the Education of Young Children Code of Ethics

   c. Reflect on current theory and practice
   d. Articulate a philosophy for teaching
   e. Seek and participate in opportunities for professional growth
   f. Identify resources that support professionalism

Resources

Barnes, G. (2022) *Music Therapy with Preschool Children on the Autism Spectrum*, Teachers College Press.

Council for Professional Recognition. (2013) *The Child Development Associate National Credentialing Program and CDA Competency Standards*, Council for Professional Recognition.

Gordon, A. & Browne, K.W. (2016) *Beginnings and Beyond- Foundations in Early Childhood Education*, Cengage.

Mercer, Jean. (2018) *Child Development: Concepts and Theories*, Los Angeles: Sage Publications Ltd.

Vukelich, C., Enz, B., Roskos, K. A. ,Christie, J. (2020) *Helping Young Children Learn Language & Literacy: Birth Through Kindergarten*, Pearson.

Iliana Alanís, Toni Denese Sturdivant, Susan Friedman. (2023) *Focus on Developmentally Appropriate Practice: Equitable and Joyful Learning in Preschool*, Washington, NAEYC .

Pamela Brillante. (2023) *Casebook: Developmentally Appropriate Practice in Early Childhood Programs*, Washington, NAEYC .

Resources Other

1. Child Care Rules and Forms https://jfs.ohio.gov/cdc/rules_forms.stm
2. Step Up To Quality- Ohio's Child Care Quality Rating System https://jfs.ohio.gov/cdc/stepupquality.stm
3. Ohio Child Care Resource and Referral Agency (OCCRRA) Ohio Professional Registry (OPR) https://occrra.org/ohio-professional-registry/
4. http://www.naeyc.org/ National Association for the Education of Young Children (http://www.naeyc.org/)
5. http://www.earlychildhoodohio.org/index.stm (http://www.earlychildhoodohio.org/) Home Page for Early Childhood Ohio (http://www.naeyc.org/)

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